

Unit Guide for Demonstrating Student Success

Prior to University Bilateral Agreement renewal approvals, colleges/departments are required to present evidence of student success in the program, along with an **unsigned** copy of the new agreement, to the University Bilateral Agreement Committee (UBAC) in the semester prior to the Agreement renewal. Please use the template below to report three years of data as evidence of student success for each University Bilateral Agreement (UBAC) renewal. The UBAC meets twice an academic year, once in the fall semester and once in the spring semester. For more information, please go to the [UBAC website](#).

College:	Department:
Contact Name:	Office Phone:
Email:	Date:

Enrollment Data

Number of Students: *Please provide three academic years of data.*

Enter the semester and year and provide the number of students in each group for each semester, as applicable.

Fall (Year)	Spring (Year)
Total: _____ Traditional (10 or less transfer hours): _____ Transfer (13-116 hours transferred): _____ Full Time: _____ 3Q and less: _____ Distance Education: _____	Total: _____ Traditional (10 or less transfer hours): _____ Transfer (13-116 hours transferred): _____ Full Time: _____ 3Q and less: _____ Distance Education: _____
Fall (Year)	Spring (Year)
Total: _____ Traditional (10 or less transfer hours): _____ Transfer (13-116 hours transferred): _____ Full Time: _____ 3Q and less: _____ Distance Education: _____	Total: _____ Traditional (10 or less transfer hours): _____ Transfer (13-116 hours transferred): _____ Full Time: _____ 3Q and less: _____ Distance Education: _____
Fall (Year)	Spring (Year)
Total: _____ Traditional (10 or less transfer hours): _____ Transfer (13-116 hours transferred): _____ Full Time: _____ 3Q and less: _____ Distance Education: _____	Total: _____ Traditional (10 or less transfer hours): _____ Transfer (13-116 hours transferred): _____ Full Time: _____ 3Q and less: _____ Distance Education: _____

Bilateral Partners: Current Enrollment

Institution:	County:	Number of students served under agreement*	ECU GPA	Number of students served as transfer (AA/AS or partial)
Ex.: Central Carolina	Lee	2 (2018)	3.012	6

Past Graduation under Agreement:

Agreement	Completion time	GPA	Name of Test Score, if applicable
Ex.: Beaufort	Summer 2 2013-Spring 2016	3.8	45

Switched to BS in University Studies for Graduation

Agreement	Completion time	GPA	Reason
Ex.: Beaufort	Fall 2015-Spring 2018	2.99	Could not quit his/her job to complete student teaching-Switched Spring 2018

Number of students that have transferred in from a NC community college not under bilateral agreement.

Name of Community College	Number of Students
Ex.: Sandhills	2

Analysis of Trends/Barriers

Trends/Barriers	Next Steps
Ex.: 19% of students under agreement do not have acceptable GPA at ECU.	Not enough data to determine if it is the institution or other underlying factors for each student (i.e. life events, academic rigor expectations, professional responsibilities)

Final thoughts on the agreement.